

MR: 6-2033

021200000000

MEMORANDUM FOR: Acting Chief, Regulations Control Staff

SUBJECT: Amendments to Agency Notice No. [REDACTED]
Procedures for Controlling and Reporting
Agency Staff Employee In-Casuals and Out-
Casuals.

25X1A

1. Following our conversations yesterday with relation to a recording of Section 2.b of the subject Notice, verbal concurrence on the following revised text was received this date from Colonel White and from Mr. [REDACTED] Chief, Plans and Analysis Staff, Office of Personnel:

25X1A9a

For the purpose of this Notice, an Out-Casual is defined as a staff employee who meets the criteria set forth below, and who has been processed in accordance with procedures established herein.

(1) He has been nominated for assignment to an established position on a Foreign Field Table of Organization, but he is being officially detained from movement to his Foreign field station for any one or a combination of legitimate reasons, such as: undergoing required training prior to departure for overseas, receiving necessary predeparture, on-the-job desk training, is awaiting [REDACTED] is in an authorized leave status, or is acting in accordance with other official directives.

25X1C4a

2. Adoption of the above revision will necessitate the introduction of another numbered subparagraph, which will result in the renumbering of the subparagraphs in the approved copy now in your hands.

3. I greatly appreciate your thoughtfulness in bringing this matter up as you did. I hope that the newest version is a bit less muddled than the copy I had prepared for Colonel White's signature, which copy you will send herewith.

| | |
|---------------------------------------|--------------------------|
| Document No. [REDACTED] | ----- |
| Re Class. [REDACTED] | <input type="checkbox"/> |
| <input type="checkbox"/> Declassified | |
| Class. Changed To: [REDACTED] S S G | |
| Auth.: [REDACTED] 10/28/78 | By: [REDACTED] |
| Date: [REDACTED] | |

Special Assistant to the
Deputy Director (Administration)

25X1A9a

cc: AD/P

cc: Ch/Management Staff (info)
Comptroller (info)

Ch/PAS/OP

DD/P/DE For Release 2001/08/31 : CIA-RDP78A001200020016-1

Asst. to DD/I (Admin)

JAC.dic (29 Oct 54)
Distribution:

1-chrono, 1-subject, 1-JAC
Distro: 7